Grand Traverse Academy Family Council

Meeting Minutes March 12, 2018

Traverse City, MI

Meeting called to order at 6:33 p.m. by Vice President Kimberly Moore.

Present:

* Kimberly Moore, Vice President
* Tracie Hardy, Secretary
* Mindy VanHouzen, GTA secondary Dean of Students, school liaison
* Suzanne Threet, Events Chair
* Traci

Absent:

* Jim Foley, President
* Beth Troyer, Reporter (excused)
* Anne Heiges, Treasurer

A quorum was not met.

March minutes were unable to be approved due to lack of quorum and approval will be placed on the May agenda.

**Report of the Culture Committee:** Mindy reported there is a weekly trait in the secondary classrooms. She will coordinate with Collin Smith in elementary to find out if that is the same. If not, will work on congruency between elementary and secondary. Then can make an announcement in the Friday newsletter of what the character treet for the following week will be.

Suzanne will work on videos (carline “integrity; lost and found “optimism”), email them to Mindy, Jim F and GTFC for review and approval and then can be put on the GTA Facebook page and emailed out with the weekly newsletter. This will also assist in tying in the parent with the character traits.

**Report of the Events Committee**: Chair Threet reported that at least half of those pre-registered for the Mother/Son event attended, despite the spring storm. 111 were paid in advance; those that were unable to attend were given a voucher to use at a later time and were available for pick up in the elementary office. Suzanne had photos and write up in regard to the event that she has sent to Kathy Farrell to put in the school newsletter. She will follow up to be sure it was received. Whereas the final accounting has not yet been completed (Suzanne has a check to give to Anne) it was a “break-even” event. There was some sponsorship funds and one scholarship of $8.00 was given. Suggestions for future events:

1. Money handling:
	1. “Pay for School” was used on the GTA website for cc payments and Matt Wynkoop in accounting did not know about it. The monies needed to go into the GTAFC account with signatures and approvals which caused a mad rush three days prior to the event.
		1. Payment guidelines need to be refined.
2. Cancellation policy:
	1. Who is responsible (GTA vs GTAFC)?
		1. Define if it is a GFTAFC event who will make the determination
3. Scholarships:
	1. Who to contact if one is being requested?
		1. Should it go through GTA Cares and then be brought to GTAFC?

The next GTAFC event will be Art in the Park 5/11/18 11amish-2pmish. Focus will be on the new families. There will be a GTAFC table set up in the small gym. 1-2 people will be needed in shifts to man the table to speak to families and possibly sign up volunteers. Kim, Jill and Traci have volunteered so far. Kim has donated 44 bags of microwave popcorn. Tracie will make up the labels that will go on the bags with GTAVC information on them.

Next meeting Monday May 14, 2018, 6:30 p.m.

Meeting adjourned 6:59 p.m.

Respectfully submitted

Tracie Hardy

Secretary